



**Ecosystem Management & Associates, Inc.**  
**Ship Point Business Park**  
**13325 Rousby Hall Road**  
**Lusby, MD 20657**

**Environmental Consultant: Position Description**

Ecosystem Management & Associates, Inc. (EM&A) is seeking a qualified individual to fill an entry-level scientific consultant position. The position would require the person to provide on-site support at the Naval Air Systems Command (NAVAIR) Ranges Sustainability Office (SO) at Naval Air Station (NAS) Patuxent River, MD. The job involves evaluating NAS operational activities for environmental compliance. Specific areas of support will include:

Support to the RDT&E Community – Responsibilities include providing general environmental support to the Naval aviation RDT&E community to include operating the Operational Environmental Planning (OEP) Checklist Web-based Tool; reviewing proposed test activities submitted via the OEP Checklist Tool for conformance with Navy range NEPA documentation; providing verbal and written NEPA compliance status feedback to Navy test planners; and periodically writing Records of Environmental Consideration.

Military Range Environmental Planning – Responsibilities include analyzing range operational environmental compliance requirements and providing recommendations to government personnel; monitoring, tracking, analyzing and reporting on range environmental and operational data to satisfy Environmental Impact Statement mitigation commitments; and communicating with aircrew and other range users in order to maintain their awareness of environmental sensitivities and requirements while conducting operations.

NEPA Support – Responsibilities include conducting preliminary scoping of proposed Navy activities to determine if NEPA is invoked; identifying appropriate level of analysis/documentation required to fulfill regulatory and Navy requirements; collecting and analyzing data in support of NEPA document preparation; and assisting in writing NEPA documents.

Although primary responsibilities are to support NAS Patuxent River, the position may require the candidate to support other Ecosystem Management & Associates, Inc. clients from our office located in Lusby, MD.

## **Detailed Position Requirements**

**Position Title:** Technical Staff I

**Position Location:** NAS Patuxent River, MD (primary location, although some work may be conducted at the EM&A office in Lusby, MD)

**Position Announcement Date:** 25 April 2008

**Salary Range:** \$3000 to \$3750 per month, depending on educational background and work experience

### **Required Education/Skills:**

- Candidate must possess a BS or BA degree in a science or environmental field;
- Familiarity with NEPA and other environmental regulations;
- Excellent written and verbal communications skills;
- Excellent team-work skills;
- Experience with writing reports, meeting contract requirements, solving problems and ensuring client satisfaction; and
- Fluent knowledge of Microsoft Office Suite (Word, Excel, PowerPoint).

### **Additional “Preferred Skills”:**

- Knowledge of military facilities, operations, or acquisition;
- Past experience preparing or reviewing NEPA documents; and
- Knowledge of environmental issues associated with the Chesapeake Bay;
- BS, BA or Master’s degree in environmental compliance, environmental management or other regulatory field.

### **Application Process**

Candidate must be able to begin employment in July 2008. EM&A offers employees competitive salaries; flex-time; cost-sharing of health and dental premiums; retirement benefits; and a relaxed and supportive work environment.

Resume (3 page limit), cover letter, and application are due by 30 May 2008. Resumes must clearly demonstrate the Required Education/Experience listed in this position description. Mail response package to the address provided above. For inquiries or clarification on this announcement, call 410-394-2929. For further information about Ecosystem Management & Associates, Inc., go to “[www.ecosystem-management.net](http://www.ecosystem-management.net)”.